

STATUTE OF THE MASTER OF ARTS PROGRAMME "EUROPEAN REGIONAL MASTER IN DEMOCRACY AND HUMAN RIGHTS IN SOUTH EAST EUROPE"

I – General provision

Article 1

- a) The European Regional Master's Degree (ERMA) in Democracy and Human Rights in South-East Europe is established through the joint efforts of the participating universities, co-ordinated by the University of Sarajevo. The Center for Interdisciplinary Postgraduate Studies of the University of Sarajevo is entrusted to administer all academic and organisational activities. The Master's Degree Diploma is issued jointly by the University of Bologna (Faculty of Political Science in Forli) and University of Sarajevo and recognised by both.
- b) The ERMA is part of an international network of Master's Degrees in Human Rights and Democracy supported by the European Union.
- c) The Europe and the Balkans international network supports the programme through the Centre for Central and Balkan Europe of the University of Bologna in Forli.

Article 2

The post-graduate study is full-time, interdisciplinary in character and its curriculum, by its concept, content, methods and forms of lecturing provides the basis for awarding the MA Degree in Democracy and Human Rights in South East Europe.

II - Enrollment

Article 3

- a) Applicants are required to hold at least a BA degree in disciplines relevant to human rights, and in particular law, social and political sciences and humanities.
- b) All candidates must have an active knowledge of English.
- c) The selection criteria are high quality university performance, strong motivation and language competence. Relevant professional experience will also be appreciated.
- d) Additional admission criteria can be established by the Programme management.

Article 4

- a) There is a tuition fee for the European Regional Master's Degree, which is determined each year by the Executive Board.
- b) There is a full tuition waiver available for citizens of the Southeast European countries whose universities are partners in the Master's Degree.
- c) A grant will be available for citizens of the Southeast European countries whose universities are partners in the Master's Degree and for citizens of the European Union.

III - Curriculum (Programme of Instruction)

Article 5

The post-graduate study lasts one year and it is structured in three terms. The programme of instruction follows the curriculum, which is a constituent part of this Statute. The language of instruction is English.

- a) During the first term students are taught together in Sarajevo by lecturers and tutors from participating universities and experts from IOs, NGOs, and governmental institutions. Attendance of all lectures, tutorials, seminars, working groups and study visits is compulsory and will be recorded. Attendance of less than 85% will be sanctioned with suspension. There will be no exceptions to this

rule.

- b) During the second term students serve internships in International Organisations, NGO's and governmental institutions in the region. The hosting country for the internship will be different to the country of citizenship of the student. There will be no exceptions to this rule. The internship is compulsory.
- c) During the third term students finalise their Master's Theses at the University of Bologna Residential Centre in Italy. Presence of each student at the Residential Centre in Italy is compulsory and will be recorded.
- d) If, within the academic year of his/her registration, a student fails to fulfill the requirements of any of the three terms of the programme, in order to obtain the degree he/she must do so on his/her own expenses in the following academic year at the latest. There will be no exceptions to this rule.

IV - Student evaluation and marking

Article 6 Cluster examination

- a) Student's performance will be assessed for each cluster, in the form of either a written exam, or an academic paper in accordance with the decision of each of the cluster leaders respectfully, as established by the Executive Board.
- b) The grading system is the following: 1 (excellent), 2 (very good), 3 (good), 4 (satisfactory), 5 (fail).
- c) Failing to submit papers within the required deadline, without prior endorsement by the cluster leader, will result in a grade 5 (fail).
- d) It is the responsibility of the student to ensure that the ideas expressed in their papers and the quotes used are referred according to scientific standards. The contrary constitutes an act of plagiarism and may result in dismissal from the programme.

Article 7 Mid -term exam

- a) The mid-term exam takes place at the end of the first term and is an oral examination. The academic material included in it corresponds to the contents of all five clusters.
- b) The first term grade is based on the paper/exam grades and the grade from the mid-term exam. Attendance and participation in classes and other programme activities are also taken into account.
- c) A fail mark (5) at the mid term exam results in dismissal from the Master's programme.

Article 8 Internship

- a) During the second term students are required to serve internships in regional IOs, NGOs and governmental institutions.
- b) The Executive Board is responsible for selecting the internship institutions and for approving the internship placement of each student.
- c) Students cannot serve the internship in their country of citizenship.
- d) Student attendance in the placement of internship will be recorded by a contact person in the respective institution. This person will also be responsible for evaluating the student's performance during the internship.
- e) Failing to successfully complete the internship will be sanctioned.

Article 9 Master's Thesis

- a) Each student is required to write a Master's Thesis.
- b) The Master's Thesis must represent an independent treatment of the selected theme using scientific methods and must have a scientific and research character. It is the responsibility of the student to ensure that the ideas expressed in their thesis and the quotes used are properly referred according to scientific standards. The contrary constitutes an act of plagiarism and may result in dismissal from the programme.

- c) After consultations with a potential supervisor students are required to submit an application to the Executive Board for their chosen thesis topic by the end of April at the latest.
- d) Eligible supervisors are members of the programme Faculty.
- e) The Executive Board, on the basis of student applications and Faculty availability, approves the dissertation topic and supervisor for each student and determines the second reader.
- f) During the third term students will finalise their Thesis in Italy.
- g) The deadline for the submission of the Master's thesis is mid- October. This deadline may be extended only in exceptional circumstances. Proof of such circumstances must be provided.
- h) Thesis defence will take place in Sarajevo during the last week of October.
- i) Thesis defence Commissions consist of 3 members and are appointed by the Executive Board.

Article 10 Graduation

- a) In order to successfully graduate students need to acquire marks higher than 5 for both the first term and the Master's Thesis.
- b) The final mark consists of the first term grade, the internship evaluation and the grade for the Thesis and its defence.
- c) The weight of each grade in the final mark is as follows: first term grade - 50%, Master's Thesis and defence - 50%.

V - Diploma

Article 11

Successful students are awarded the European Regional Master's Diploma in Democracy and Human Rights in South-East Europe.

Article 12

If, after a student has acquired the scientific degree of a Master of Arts, a reasonable doubt appears that the Master's Thesis was not an independent scientific and research work of the said student, or that during the defense of the Thesis the student did not satisfy other requirements foreseen in these Statutes, a procedure is started for revoking the scientific degree of a Master of Arts as stipulated in Article 41 of the Regulations of Sarajevo University.

VI - Management

Article 13

The Executive Board (EB) and the Council of Directors (CoD) have the task to define the MA programme and its further development. It identifies appropriate lecturers, defines the role of the tutors and manages the interaction with Human Rights Centres, NGOs, IOs and governmental institutions.

Article 14

The main tasks of the Programme Directors are:

- a) to monitor the process of instruction and implementation of the curriculum;
- b) to coordinate lecture timetables and to perform other tasks related to the process of instruction;
- c) to cooperate with the cluster leaders;
- d) to deal with issues of non-compliance with the rules of this Statute.

Article 15

The project coordinators team, composed of two members (one from Bosnia and Herzegovina and one from Italy) operates under the guidance of the Programme Directors. They will be involved in the

programme management through coordination of various aspects of programme preparation and implementation.

Article 16

The cluster leaders organise teaching activities for their respective cluster after the approval of the CoD. They are responsible for selecting teaching professors for the cluster lectures, as well as for coordinating their activities, including evaluation of students.

Article 17

- a) Tutors are engaged in the course activities.
- b) They will have regular consultations with the students during the whole programme duration.
- c) They are required to follow the lectures and record the attendance of the students as well as to maintain regular contacts with the Programme Directors and the Faculty members.

VII - Alumni Association

Article 18

All students who have successfully completed the ERMA are entitled to full membership in the Alumni Association of the Centre for Interdisciplinary Postgraduate Studies.